



January 19, 2023

INFORMATION ACTION

SUBJECT: ADVISORY COMMITTEES

RECOMMENDATION

First 5 California staff recommends the Commission increase the number of Commission meetings from four per year to six per year subject to schedule agreement and action at the next Commission meeting. The recommendation creates more frequent meetings; however, the aggregate amount of time dedicated to general Commission business will be roughly equivalent, as the recommendation restructures advisory committees to increase the number subject to the provisions of the Bagley-Keene Open Meeting Act and embeds those committee meetings into the increased Commission meeting structure.

First 5 California staff recommends the Commission restructure its advisory committees in the following manner:

1. The Executive Advisory Committee will continue in its current structure. The membership traditionally includes the Chair and the Vice Chair. Chair Perez and Vice Chair Hazan will continue as its members. In addition to its current role, the committee will provide guidance on the development and implementation of First 5 California's strategic plans. The committee will meet as needed and approximately one week prior to scheduled Commission meetings.
2. The Strategic Planning Advisory Committee will be eliminated as a separate committee and matters related to strategic planning will be incorporated into the Executive Advisory Committee.
3. The Program Advisory Committee will now be named the Program and Evaluation Advisory Committee. The Program and Evaluation Advisory Committee will consist of five members and will, therefore, be subject to the provisions of the Bagley-Keene Open Meeting Act. Based on discussion with the Commissioners, staff recommends membership to include Chair Perez, Vice Chair Hazan, Commissioner Alvarez, Commissioner Majors and Commissioner Risso. The next appointed Commissioner will take the place of Chair Perez on the committee. In addition to its current role, the

committee will provide input and guidance on the Commission's research and evaluation agenda consistent with the statutory requirements of Proposition 10. These committee meetings will occur as needed and generally be incorporated into the Commission meetings. Commissioners who are not members of this committee will be able to now observe these meetings pursuant to Bagley-Keene.

4. The Research and Evaluation Advisory Committee will be eliminated as a separate committee and the topics traditionally discussed in this committee will be incorporated into the new Program and Evaluation Advisory Committee.
5. The Fiscal Advisory Committee will continue in its current structure with Commissioner Jimenez and Commissioner Mijic as its members until further notice. The Fiscal Advisory Committee will continue to meet as needed.
6. The Legislative Advisory Committee will be renamed as the Public Policy Advisory Committee. The Public Policy Advisory Committee will consist of five members and will, therefore, be subject to the provisions of the Bagley-Keene Open Meeting Act. Based on conversations with Commissioners, staff recommends membership to include Chair Perez, Vice Chair Hazan, Commissioner Jimenez, Commissioner Mijic, and Commissioner Risso. The next appointed Commissioner will take the place of Vice Chair Hazan on the committee. In addition to the current role of the former Legislative Advisory Committee, the committee will provide input and guidance on general public policy considerations such as showing First 5 California's impact with specific attention to inter-agency cooperation and attainment of the North Star objectives and Audacious Goal. These committee meetings will occur as needed and generally be incorporated into the Commission meetings. Commissioners who are not members of this committee will be able to observe these meetings pursuant to Bagley-Keene.
7. The Public Education and Outreach Advisory Committee will be restructured to include only two members and, therefore, will no longer be subject to the provisions of the Bagley-Keene Open Meeting Act. The committee will meet as needed and staff recommends membership to be Commissioner Majors and Commissioner Alvarez until further notice.

SUMMARY OF THE ISSUE

The Commission previously requested education, discussion and possible options regarding the structure of Commission meetings as well as advisory committees. The key matters for discussion and decision are the optimal number of Commission meetings, optimizing efficiency of committees, optimizing potential for public reach and participation and the availability of Commissioner and staff resources. The recommendation increases the frequency of Commission meetings while allowing for the potential of shorter meetings for individual Commissioners. The recommendation reduces the number of advisory committees while increasing the availability of public information and potential participation. The recommendation is believed to create better

efficiency and also satisfy the goals of increased Commissioner participation in committees and reasonable staff management.

SUMMARY OF PREVIOUS COMMISSION DISCUSSION AND ACTION

At the October 27, 2022, Commission meeting, the Commission received an extensive presentation on advisory committee issues, concerns and restructure options which was followed by a robust discussion among the Commission. This discussion led to consensus on several important issues designed to increase the cohesiveness and functioning of the Commission. Significant items of consensus during the discussion at the October 27, 2022, Commission meeting were as follows:

1. Increase the number of Commission meetings
2. If possible, allow for occasional shorter Commission meetings
3. Reduce the number of advisory committees
4. Increase available opportunities for public participation
5. Increase Commissioner information and involvement in advisory committees while remaining able to properly handle strategic and proprietary matters

ATTACHMENT

- A. Advisory Committee Descriptions