



April 3, 2023

INFORMATION ACTION

SUBJECT: ASSIGNMENT OF PROGRAM AND EVALUATION ADVISORY COMMITTEE CHAIR

RECOMMENDATION

First 5 California (F5CA) staff recommends the Committee assign a chair to the Program and Evaluation Advisory Committee.

SUMMARY OF THE ISSUE

Article VI of First 5 California's bylaws states one member of each committee will be designated chairperson. Generally, the term of office shall be one year, commencing upon the adjournment of the meeting at which they were elected. However, given this committee is newly formed and staff is working on a Proceedings Manual for the overall structure of Commission governance, the assignment will continue until an election schedule is established for all committees. The chair will preside over, and work with F5CA staff to draft the agenda for, each committee meeting. In the absence of the chair, the most senior member fulfills the role of the chair and presides at meetings.

SUMMARY OF PREVIOUS COMMISSION DISCUSSION AND ACTION

The Program Advisory Committee and the Research and Evaluation Advisory Committee joined together to form the Program and Evaluation Advisory Committee in January 2023. This is the Program and Evaluation Advisory Committee's first assignment of a chair.

ATTACHMENTS

None.